

**BLUE HILLS FIRE DISTRICT  
MEETING OF FIRE COMMISSIONERS  
LOCATION: 1021 BLUE HILLS AVENUE  
BLOOMFIELD, CT  
WEDNESDAY, FEBRUARY 6, 2019  
@ 7:00 PM**

**CALL TO ORDER:** The monthly meeting of Fire Commissioners was called to order at 7:05 p.m. and a moment of silence was observed.

**PRESENT:** Present at the meeting was Chair Ariel Marzouca Jaunai, Vice Chair Jacqueline Massey Greene, Commissioner Mark Manson, Lieutenant Vincent Jaunai, Director of Finance and Administration Errol Bartley and District Clerk Valda Thompson.

Vice Chair Massey Greene made a motion to approve the minutes of January 9, 2019. The motion was seconded by Commissioner Manson. The motion carried unanimously.

**Chief's Report:** Lt. Jaunai gave the Chief's report in his absence. Lt. Jaunai announced the passing of a former member, Senior Cliff Aldrich. Some members attended the Wake Service in Class A Uniforms to pay their respect. The District sent 2 wreaths 1 from the District and the other from the Backroom to his family. There were 57 calls in the month of January. Five fires were with mutual aid call. 12 members from the Blue Hills District attended the fire at 154 Brookline Avenue with mutual aid on standby. A total of 13 hazardous condition calls, 15 service calls, 12 false alarms and 9 rescues in emergency calls to include a car accident with extrication during the winter storms.

For additional information, please refer to the Chief's monthly report.

**FIRE MARSHAL' S REPORT:** FM Lewis inspected 2 daycares Bethel AME and Rehobeth Church. He stated the fire at 154 Brookline Avenue was an accident. Fire Marshall Inspected the Back East Brewery at 1296 Blue Hills Avenue. Planet Fitness is now open at 269 Cottage Grove Road and has been inspection approved.

For additional information, please refer to Fire Marshal's Report.

**DIRECTOR OF FINANCE AND ADMINISTRATION REPORT:** Errol Bartley stated that the District's finances are in good standing.

**TRAINING REPORT:** Lt. Jaunai spoke in regards to 330 Park Avenue building before it is demolished the District can use for training purposes. The members will have online training to sharpen their skills. Winter time work on the interior and Summer time exterior training.

**HOUSE CAPTAIN'S REPORT:** none

**COMMUNITY OUTREACH REPORT:** January 31, Blue Hills Fire District participated in emergency presentation to the residents of Federation Homes along with the Bloomfield Police and Bloomfield EMS. February 1 BHFD met and put together a committee to begin working on the 2019 Departmental

Reunion. On 2-1 2019 BHFD will be interviewed by the 6 graders of Carmen Arace as part of a School Program.

Please refer to the Outreach's report monthly report.

**DEPARTMENT CONCERNS /GOOD WELFARE:** Chair Marzouca Jaunai answered questions emailed by Edith Fein. If and when a treasurer is elected, the treasurer's duty will be to sign off on the yearly audit with a small stipend for the treasurer. There is a Finance Director that does the day to day operations; however, the elected treasurer is a state statute requirement. Chair Marzouca Jaunai brought up the discussion of separating the annual election from the annual budget meeting.

Vice Chair Massey Greene made a motion to separate the election process from the annual budget meeting. The motion was seconded by Commissioner Manson. The motion carried unanimously.

Vice Chair Massey Greene made a motion to hold the annual election on April 3, 2019. The motion was seconded by Commissioner Manson. The motion carried unanimously.

Commissioner Manson is working on getting a grant writer and hopes to have an answer in a few days. Lt. Jaunai met with Mr. Kessing from Artifax in reference to an outdoor sign for Headquarters; however, the signs are costly.

The Blue Hills Fire District will hold 2 budget workshops this year.

Effective January 1, 2020, Microsoft Office will no longer support Windows 7. The District needs to upgrade to Microsoft office 365. The current server will not be able to support Office 365, therefore, we need to think about purchasing a new server or migrate over to the Cloud in order to support Office 365. Eight computers need upgrading before moving over to Office 365.

**CITIZEN STATEMENTS/COMMENTS:** Numerous questions were asked. Joan Gamble appreciates the information clarified at this meeting.

**PAYMENT OF INVOICES AND VOUCHERS:** Vice Chair Massey Greene made a motion to pay invoices and vouchers. The motion was seconded by Commissioner Manson. The motion carried unanimously.

**ADJOURNMENT:** A motion was made by Vice Chair Massey Greene to adjourn the meeting at 8:05 pm. The motion was seconded by Commissioner Manson. The motion carried unanimously.

**Please note the next meeting is scheduled for March 6, 2019**